

Westsound Pickleball Community

Meeting Minutes 9/18/24

<p>Attending Officers</p>	<p>Roland Perry, President Will Maupin – Vice President Theresa Aubin Ahrens, Presiding Partner (unable to attend Jana Piering voting rights) Deb North – Secretary Jana Piering – Treasurer Chuck Kheriaty Byron Harris Dee Dee Ryen Barney Bernhard Jonathan Ferrer Gary Floring Ned Ahrens – Guest Gary North - Guest</p>									
<p>Called Meeting</p>	<p>Meeting was called to order by VP Will Maupin, 12:00 pm</p> <p>Agenda</p>									
<p>Time and Place</p>	<p>Admiral Theatre Conference</p>									
<p>Approve Meeting Minutes of 8/19/24</p>	<p>MOTION made to approve 8/19/2024 Meeting Minutes by Chuck Kheriaty, seconded by DeeDee Ryen ; Motion carried unanimously</p>									
<p>Treasurer Report Jana Piering</p>	<p>Treasurer Report by Jana \$46,168.62 Balance Annual Report Submitted to State of Washington and IRS</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Recommendation</td> <td>Jana presented missing Parks Department bill; new parks director and looking to set up a meeting with new director; Brian from Lewiston</td> </tr> <tr> <td>Discussion</td> <td>Computer and Quickbooks; Deb and Jana will get a laptop and we will load with correct codes. Need to meet with Clark Whitney to ensure codes. Joelle and Theresa have experience with Quickbooks. Clark Whitney to do tax returns; give copies of bylaws and compliance for non profit. Meet with him to ensure he has a template for non profits. Are we accrual or cash based, if accrual we can write it off?</td> </tr> <tr> <td>Motion</td> <td></td> </tr> <tr> <td>To Do</td> <td> <ul style="list-style-type: none"> • <i>Jana to write check for \$2000</i> • <i>Contact Kitsap Sun to publicize donation</i> • <i>DeeDee to deliver to Boys and Girls Club</i> • <i>Create a newsletter and ask for experience</i> • <i>Setup the computer and Quickbooks</i> </td> </tr> </table> <p>Jana mentioned unable to set up Quickbooks with Deb. If over \$50k use Clark Whitney</p>		Recommendation	Jana presented missing Parks Department bill; new parks director and looking to set up a meeting with new director; Brian from Lewiston	Discussion	Computer and Quickbooks; Deb and Jana will get a laptop and we will load with correct codes. Need to meet with Clark Whitney to ensure codes. Joelle and Theresa have experience with Quickbooks. Clark Whitney to do tax returns; give copies of bylaws and compliance for non profit. Meet with him to ensure he has a template for non profits. Are we accrual or cash based, if accrual we can write it off?	Motion		To Do	<ul style="list-style-type: none"> • <i>Jana to write check for \$2000</i> • <i>Contact Kitsap Sun to publicize donation</i> • <i>DeeDee to deliver to Boys and Girls Club</i> • <i>Create a newsletter and ask for experience</i> • <i>Setup the computer and Quickbooks</i>
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<p>Tournament(s) Chair: Susan Crossland</p>	<p>BBB Update</p>	<p>BBB Accounting;</p> <p>Net +\$13,000 without sponsorships would have made; no one stayed with the blocks. Three people we knew of stayed in Bremerton. Pickleballbrackets listed people in wrong categories. Everyone received the right medals. Brackets with age groups. Gigi corrected and we can verify. Best in Northwest. Kudos to Sally for a lot of food. Risk to put on Friday, Saturday, Sunday. What a homerun! Need to</p>								

		<p>put out a press release a week before to get some publicity. Wasn't even on the calendar. Write your own story and then send in to the paper. Theresa volunteered to write one.</p> <p>Recommendation to move up from Thursday, Friday, Saturday for next year to help meet the needs of the Korean population. Unfortunately, really wasn't an option. Any further suggestions to go to the committee.</p> <p>Thank you notes sent by Sally.</p> <p>All of the hard goods have been inventoried. Sally and Rolland are storing the hard goods with an electronic copy. Theresa and Jana has some stored in their houses as well.</p> <p>Runners checked score cards and then the runners weren't really needed. Runners at each gate to bring to the desk.</p>		
	<p>To Do:</p> <ul style="list-style-type: none"> • Sally to send a note if anyone has WPC equipment to include on inventory and get to Sally • Sally send electronic copy of inventory to Secretary 			
<p>Membership Gary Floring</p>	<p>Update</p>	<p>Gary updated benefits to membership and membership drive opened August 1. We have 134 members as of today. Still not spinning the box on the dial. Wrong code, joined and not gotten an email. Automatic email.</p> <p>To Do:</p> <ul style="list-style-type: none"> • Gary and Deb to set up procedures for exceptions and new process • Ensure MJ Huff is added to membership through WIX, Deb North • Load pay structure on website and can't see unless they are a member first. • Gary Featherstone owed money back; leading customer. 		
<p>Committee Members</p>	<p>Gary Floring – Chair DeeDee Ryen Deb North Theresa Aubin Ahrens</p>			
<p>Marketing</p>	<p>Website- Deb North-Chair</p>	<table border="1"> <tr> <td data-bbox="662 1535 911 1967"> <p>Update</p> </td> <td data-bbox="911 1535 1552 1967"> <p>Sent Sally information to web designers. Have a meeting Thursday morning to ensure getting information needed.</p> <p>How to handle pictures taken by Jim and Ned. Procedures for how to handle membership reports for Membership and EBG Chair.</p> <p>EBG payments Stripe vs. cash vs venmo.</p> <p>To Do:</p> </td> </tr> </table>	<p>Update</p>	<p>Sent Sally information to web designers. Have a meeting Thursday morning to ensure getting information needed.</p> <p>How to handle pictures taken by Jim and Ned. Procedures for how to handle membership reports for Membership and EBG Chair.</p> <p>EBG payments Stripe vs. cash vs venmo.</p> <p>To Do:</p>
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		<ul style="list-style-type: none"> • Post pictures on website and people in tournament can go get them, need a photo gallery • Linked to a paid gallery site, we need our own • Add a box for volunteers opportunity to website and in newsletter 	
		Recommendation	Add a box on website listing any needs for volunteers and other hard goods. Ways to volunteer and who to call if want to do that. Ways to volunteer and ways to help.
Lions Park/Equipment Committee DeeDee Ryen	Update	Things seem to be going well; some complaints about number of challenge courts. Enough to do a recreational court. Swift nets need to all go into the board box. One stolen out of member box; remain at three.	
	Recommendation	To Do: <ul style="list-style-type: none"> • Will and Jana will check with City of Bremerton to see if we can add to Manette Park • Chuck, DeeDee and Jana to setup guidelines 	
	Committee	<ul style="list-style-type: none"> • Chuck Kheriaty • DeeDee Ryen - chair • Sang • Joanathan • Ned Ahrens 	
East Bremerton Gym Gary North - Chair	Discussion	<p>Rolling 3 months was approved and it creates problems. Either 7 months, 3 months or 4 months, always goes to end of April. To many problems with the October – December. Created ill will situations and some people took advantage of WPC. It is donation.</p> <p>Gary presented break even costs; 140 play dates; 4x/month; non-members can come once and pay \$10. What about holidays? Need to become members. So busy during holidays and members are having to waiting. Becomes self-regulating, but people come and there are other places to play. Sheridan, YMCA, Kitsap Tennis Club.</p> <p>Volunteer hours to administer with the Chairs and Treasurer. EBG very volunteer heavy. Anybody who wants to join can join.</p> <p>Run on laptop.</p> <p>Back gym guidelines; DUPR ratings and can be rated for free. Run DUPR days with Tim and Gary and run mini tournaments 10-12 on Tuesday and Thursday to get rated. DUPR ratings 4.0 required for one court. How will it work with rating with lower rated players? Want to see if get similar skill levels on courts. DUPR account everyone can see once registered.</p> <p>To Do:</p>	

		<ul style="list-style-type: none"> • Create a form on website to pay \$140; then rolling each month make all website •
	Recommendation	
	Motion	<p>Motion made to amend previously approved rolling 3 months to all prepays ending in April, members prepay \$5 anytime and non-members \$10 one time only by Gary North; seconded by Jana.</p> <p>Motion carries unanimously.</p>
	Committee	<ul style="list-style-type: none"> • Chuck Kheriaty • Rolland Perry • Ned Ahrens • Mark Whitson
Community Development Rolland Perry	BSD Update:	<p>Courts next to gym no progress. Will, Chuck, Byron and Rolland met with interim superintendent and assistant superintendent and will take concerns to the board. Concerns they have not fulfilled a commitment made (“deal” was used) and change the culture. Board, any commitment made with WPC is now null and void and we had the right to believe there was a commitment. Understanding WPC did a lot to help pass the bond and levy. Maybe other improvements, lighting in the gym. Several board members who have not heard pickleball about courts.</p> <p>Send letter to each board members and BSD is aware we helped passed the bond. Suggested making aware we would like to do a public/private venture to ensure this complex project occurs.</p>
	Next Steps	<ul style="list-style-type: none"> • None at this time
	Boys and Girls Club	<ul style="list-style-type: none"> • DeeDee still working with Boys and Girls Club to figure out how to make donation to them • Suggestion made to donate nets; worn and not lasting long
Education/Training Theresa Aubin Ahrens	Recommendation	<p>Need a new chairperson. Training for East Bremerton Gym. Theresa nominated Barney, Sally seconded. Discussion occurred with Barney to understand responsibilities. Work with volunteers for skills and drills. Others on committee, Regal, Jana, Theresa. Would like a certified instructor.</p> <p>First training session will be CPR and First Aid. Need AED, discussion on the where the devices are stored.</p>
	Education/Training New Chair	Barney Barnhard has volunteered to become chair.
	Naval Base Training Program Barney Barnhard	<p>We trained out there and Barney asked Gary to share his thoughts. More beginners and put Mike and Chris were asked to help train. There were 6 courts and went really well. Would be great if communications went to WPC prior to event particularly if WPC sponsored.</p> <p>Jamar has requested additional training and would like to do every Saturday morning. What would the board like to provide? Offered to pay, but can’t do as a 501c3. They can hire outside of WPC. They have indoor courts. Provide them with resources who they can hire.</p>

		Suggestion: Barney is certified instructor, others Sandy, Val and Regal our job put them in touch.
	Next Step	
Events	Annual Meeting Sally Haas	<p>Annual Meeting Party – December 2, Clover Leaf presented a poster. Party will be 4/30 5-7pm at the Clover Leaf</p> <p>Revolving slide show on the screen, Chuck and Paul MC the meeting. Board members and officers elections. All original officers are up for reelection; terms are up.</p> <p>Photo release waiver</p> <p>To do:</p> <ul style="list-style-type: none"> • Announce nominations of officers
New Business	<p>Clarification of meetings and establishing dates. Recommendation: Third Wednesday 10/16, 11/20, 12/18; Theresa can run the meeting on 10/16; 12:00pm</p> <p>Thank you to Susan; medal match at BBB named in her honor. She received a jacket and very happy and honored. Sally will send a letter on behalf of all of us and when they leave is Susan special. Are we setting a precedent. Overall, most board members believe she has been recognized.</p>	
Next Meeting	10/16, Admiral Theater, noon	
Meeting Adjourned	1:38 pm	
Approval of Meeting Minutes	12:13pm on 10/16/24	

Volunteers/Committees

The following is a list of recommended committees.

Committee and Chair	Responsibilities
Tournament Coordinator – Susan Crossland - Chair Deb North Theresa Aubin Ahrens Jana Piering Will Maupin Gary North Jonathan Ferrer Rolland Perry	<ul style="list-style-type: none"> • Hiring and training event staff including event planners, event coordinators, security details, broadcasters, referees and event volunteers • Negotiating price points with event contractors, venues or sporting arenas • Scheduling sporting events like tournaments, games or team dinners to ensure availability for proper venue spaces • Obtain sponsors • Develop and Implement a marketing plan
Membership Coordinator Gary Floring - Chair Deb North Jana Piering	<ul style="list-style-type: none"> • Maintaining and updating membership packets, marketing materials and club information. • Driving new membership • Communicating with the board and membership • Maintain and update membership information • Develop processes for handling renewal and annual member • Establish communication with members • Send new members benefit
Community Development Will Maupin - City Chair Rolland Perry - BSD Chair Jana Piering - Parks Chair ? - County Chair Chuck Kheriaty Byron Harris	<ul style="list-style-type: none"> • Oversee the development, organization, and operation with City and County • Ensure programs are in compliance with rules and regulations • Arrange for the use of facilities and equipment, and oversee their maintenance • Develop partnerships in developing new sites for pickleball
Communications and Promotion Deb North - Chair Val Jennings	<ul style="list-style-type: none"> • Develop a cohesive communications strategy • Maintain and update website • Send monthly newsletter email to members • Project a positive WPC image to public
Education Coordinator Theresa Aubin-Ahrens - Chair Jana Piering Val Jennings DeeDee Ryen-Boys and Girls Club Chair Barney Barnhard Kirk Piering	<ul style="list-style-type: none"> • Coordinating with coaches on games, practice, and event schedules • Coordinate and promote events, such as games and fundraisers • Establish processes to ensure members receive notifications of events
Places to Play Gary North - Indoor (EBG) Chair Rolland Perry	<ul style="list-style-type: none"> • Opening Gym • Ensuring money is deposited • Auditing collections

	<p>Chuck Kheriaty- Equipment Chair Ned Ahrens Sang Lee ? - Outdoor (Lions) Chair</p>	<ul style="list-style-type: none">• Organizing volunteers to run front desk and set-up nets• Training volunteers on daily accounting• Contacting Communications Chair with any changes to gym status
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