

## Westsound Pickleball Community

Meeting Minutes 8/19/24

<p>Attending Officers</p>	<p>Rolland Perry – President                  Will Maupin – Vice President                  Theresa Aubin Ahrens, Presiding Partner (unable to attend Jana Piering voting rights)                  Jana Piering – Treasurer                  Chuck Kheriaty                  Dee Dee Ryen                  Barney Bernhard                  Gary Floring                  Sally Haas – Acting Secretary                  Susan Crossland                  Tim Giron – Guest</p>									
<p>Called Meeting</p>	<p>Meeting was called to order by VP Will Maupin</p> <p><a href="#">Agenda</a></p>									
<p>Time and Place</p>	<p>Admiral Theatre Conference</p>									
<p>Approve Meeting Minutes of 7/17/24</p>	<p>MOTION made to approve 7/17/2024 Meeting Minutes; Motion carried unanimously</p>									
<p><b>Treasurer Report</b>                  Jana Piering</p>	<p><a href="#">Treasurer Report</a> by Jana                  \$ Balance                  Annual Report Submitted to State of Washington and IRS</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; padding: 5px;"> <p>Recommendation</p> </td> <td style="padding: 5px;"> <p>Purchase a computer for the business of running WPC to be utilized by treasurer.</p> </td> </tr> <tr> <td style="padding: 5px;"> <p>Discussion</p> </td> <td style="padding: 5px;"> <p>There was a suggestion to Poll our members to see if any of them are willing to load quickbooks into our new computer and to purchase search for a pickleball template</p> </td> </tr> <tr> <td style="padding: 5px;"> <p><b>Motion</b></p> </td> <td style="padding: 5px;"> <p>Susan motioned to approve purchase of Computer for \$2 thousand dollars with Microsoft Office and Quickbooks for use to conduct business. Seconded by DeeDee</p> <p><b>Motion carried unanimously.</b></p> </td> </tr> <tr> <td style="padding: 5px;"> <p><b>To Do</b></p> </td> <td style="padding: 5px;"> <ul style="list-style-type: none"> <li>• <b>Jana to write check for \$2000</b></li> <li>• <b>Contact Kitsap Sun to publicize donation</b></li> <li>• <b>DeeDee to deliver to Boys and Girls Club</b></li> <li>• <b>Purchase computer</b></li> <li>• <b>Meet with accountant to set up Quickbooks</b></li> <li>• <b>Send email to members to see if any Quickbooks experience</b></li> </ul> </td> </tr> </table> <p>Jana mentioned unable to set up Quickbooks with Deb. If over \$50k use Clark Whitney</p>		<p>Recommendation</p>	<p>Purchase a computer for the business of running WPC to be utilized by treasurer.</p>	<p>Discussion</p>	<p>There was a suggestion to Poll our members to see if any of them are willing to load quickbooks into our new computer and to purchase search for a pickleball template</p>	<p><b>Motion</b></p>	<p>Susan motioned to approve purchase of Computer for \$2 thousand dollars with Microsoft Office and Quickbooks for use to conduct business. Seconded by DeeDee</p> <p><b>Motion carried unanimously.</b></p>	<p><b>To Do</b></p>	<ul style="list-style-type: none"> <li>• <b>Jana to write check for \$2000</b></li> <li>• <b>Contact Kitsap Sun to publicize donation</b></li> <li>• <b>DeeDee to deliver to Boys and Girls Club</b></li> <li>• <b>Purchase computer</b></li> <li>• <b>Meet with accountant to set up Quickbooks</b></li> <li>• <b>Send email to members to see if any Quickbooks experience</b></li> </ul>
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<p><b>Tournament(s)</b>                  Chair: Susan Crossland</p>	<p>BBB Update</p>	<p><a href="#">BBB Accounting</a></p> <p>Susan provided a mini report on BBB ..we have 199 sign-ups. We will set up Thursday at 6:30. Sally will provide lite snacks and beverages for set up crew.</p> <p>Take down will be Sunday at 5pm.</p>								

		Sally will provide volunteer and player food/snacks and beverages. Jana did a show a tell of merchandise available for BBB.	
	<b>Round Robin</b> Barney Barnhard	Barney reported no round robin this year with Port Orchard/South Kitsap  Cancelled: Round Robin with South Sound PB; September 21 at Sehmel with food.	
<b>Charitable Donation</b> Sally Haas DeeDee Ryen	Update	Dee Dee inquired about the process to make our approved donation to the Boys and Girls club.	
	Recommendation	Jana asked about considering North Kitsap for a donation.	
<b>Membership</b> Gary Floring	Update	Gary updated benefits to membership and membership drive opened August 1. We have <a href="#">85 members</a> as of today. Membership brought up an issue of the wrong code on the Lock Box and the inability of new members to access. We have 100 members now and expect 200 by year end.  <b>To Do:</b> <ul style="list-style-type: none"> <li>• <b>Gary and Deb to set up procedures for exceptions and new process</b></li> <li>• <b>Ensure code going out to new members is 0925.</b></li> </ul>	
	Committee Members	Gary Floring – Chair DeeDee Ryen Deb North Theresa Aubin Ahrens	
<b>Marketing</b>	Website- Deb North-Chair	Update	None at this time; Deb out of town
		<b>To Do:</b>	•
<b>Lions Park/Equipment Committee</b> DeeDee Ryen	Update	Lions Park open Play, team worked on some rules for open play and suggested to include these as tips in our newsletter	
	Recommendation	To Do: <ul style="list-style-type: none"> <li>• <b>Will and Jana will check with City of Bremerton to see if we can add to Manette Park</b></li> <li>• <b><u>Send out tips in newsletter; send tips to Deb North</u></b></li> </ul>	
	Committee	<ul style="list-style-type: none"> <li>• Chuck Kheriaty</li> <li>• DeeDee Ryen - chair</li> <li>• Sang</li> <li>• Joathan</li> <li>• Ned Ahrens</li> </ul>	
<b>East Bremerton Gym</b> Gary North - Chair	Update	Fees for membership and <a href="#">GYM presented</a>	
	Recommendation	\$140 for 7 months \$130 for 6 months \$120 for 5 months \$110 for 4 months	

		<p>\$100 for 3 months (last three months)</p> <p>\$5 for members pay to play; no non-members</p> <p>Every member gets a couple of guest passes.</p>				
	Discussion	<p>The board approved to adopt Gary North fee proposal as follows</p> <p>A thru H</p> <p>But added that if a member wants to slide the months ie: Oct-Dec that would be allowed.</p> <p>All Members receive 2 free guest passes but must be present with the guest</p> <p>Members pay \$5.00 as a walk-in; Non-Members Pay \$10</p>				
	Motion	<p><b><i>Motion made to adopt Gary North proposal with some amendments. Jana 2<sup>nd</sup> the motion.</i></b></p> <p><b><i>Motion carried unanimously</i></b></p>				
<b>Community Development</b> Rolland Perry	BSD Update:	Rolland reported that discussions are in process with the School District				
	Next Steps	<ul style="list-style-type: none"> <li>• None at this time</li> </ul>				
	Bangor Training Class	<p>Rolland shared WPC training class at Bangor with over 50 Service Personnel participated in pickleball class at Bangor. Gary North lead the group with Barney, Deb, JD and Rolland as volunteer coaches.</p> <p><b>To Do:</b></p> <ul style="list-style-type: none"> <li>• <b><i>Add picture of group to website.</i></b></li> </ul>				
<b>Education/Training</b> Theresa Aubin Ahrens	Ladder League Tim Giron - Chair	Tim Giroin reported out on the Ladder League and suggested that next year we consider making it a member only benefit. 65% of participants were members.				
	Next Step					
<b>Events</b>	<b>Annual Meeting</b> Sally Haas	Annual Meeting Party – December 2, Clover Leaf presented a poster. Party will be 4/30 4-6:30pm at the Clover Leaf				
Volunteers/Committees	The following is a list of recommended committees.					
	<table border="1"> <thead> <tr> <th>Committee and Chair</th> <th>Responsibilities</th> </tr> </thead> <tbody> <tr> <td>           Tournament Coordinator – <b>Susan Crossland - Chair</b>            Deb North            Theresa Aubin Ahrens            Jana Piering            Will Maupin            Gary North            Jonathan Ferrer            Rolland Perry         </td> <td> <ul style="list-style-type: none"> <li>• Hiring and training event staff including event planners, event coordinators, security details, broadcasters, referees and event volunteers</li> <li>• Negotiating price points with event contractors, venues or sporting arenas</li> <li>• Scheduling sporting events like tournaments, games or team dinners to ensure availability for proper venue spaces</li> <li>• Obtain sponsors</li> <li>• Develop and Implement a marketing plan</li> </ul> </td> </tr> </tbody> </table>	Committee and Chair	Responsibilities	Tournament Coordinator – <b>Susan Crossland - Chair</b> Deb North Theresa Aubin Ahrens Jana Piering Will Maupin Gary North Jonathan Ferrer Rolland Perry	<ul style="list-style-type: none"> <li>• Hiring and training event staff including event planners, event coordinators, security details, broadcasters, referees and event volunteers</li> <li>• Negotiating price points with event contractors, venues or sporting arenas</li> <li>• Scheduling sporting events like tournaments, games or team dinners to ensure availability for proper venue spaces</li> <li>• Obtain sponsors</li> <li>• Develop and Implement a marketing plan</li> </ul>	
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	<p>Membership Coordinator <b>Gary Floring - Chair</b>          Deb North          Jana Piering</p>	<ul style="list-style-type: none"> <li>• Maintaining and updating membership packets, marketing materials and club information.</li> <li>• Driving new membership</li> <li>• Communicating with the board and membership</li> <li>• Maintain and update membership information</li> <li>• Develop processes for handling renewal and annual member</li> <li>• Establish communication with members</li> <li>• Send new members benefit</li> </ul>
	<p>Community Development  <b>Will Maupin - City Chair</b>  <b>Rolland Perry - BSD Chair</b>  <b>Jana Piering - Parks Chair</b>  <b>? - County Chair</b>          Chuck Kheriaty          Byron Harris</p>	<ul style="list-style-type: none"> <li>• Oversee the development, organization, and operation with City and County</li> <li>• Ensure programs are in compliance with rules and regulations</li> <li>• Arrange for the use of facilities and equipment, and oversee their maintenance</li> <li>• Develop partnerships in developing new sites for pickleball</li> </ul>
	<p>Communications and Promotion  <b>Deb North - Chair</b>          Val Jennings</p>	<ul style="list-style-type: none"> <li>• Develop a cohesive communications strategy</li> <li>• Maintain and update website</li> <li>• Send monthly newsletter email to members</li> <li>• Project a positive WPC image to public</li> </ul>
	<p>Education Coordinator <b>Theresa Aubin-Ahrens - Chair</b>          Jana Piering          Val Jennings  <b>DeeDee Ryen-Boys and Girls Club Chair</b>          Barney Barnhard          Kirk Piering</p>	<ul style="list-style-type: none"> <li>• Coordinating with coaches on games, practice, and event schedules</li> <li>• Coordinate and promote events, such as games and fundraisers</li> <li>• Establish processes to ensure members receive notifications of events</li> </ul>
	<p>Places to Play  <b>Gary North - Indoor (EBG) Chair</b>          Rolland Perry  <b>Chuck Kheriaty- Equipment Chair</b>          Ned Ahrens          Sang Lee  <b>? - Outdoor (Lions) Chair</b></p>	<ul style="list-style-type: none"> <li>• Opening Gym</li> <li>• Ensuring money is deposited</li> <li>• Auditing collections</li> <li>• Organizing volunteers to run front desk and set-up nets</li> <li>• Training volunteers on daily accounting</li> <li>• Contacting Communications Chair with any changes to gym status</li> </ul>
New Business		
Next Meeting	9/18/24, Admiral Theatre	
Meeting Adjourned	Adjourned by Will Maupin; pm	
Approval of Meeting Minutes	Motion by Chuck and DeeDee, approved unanimously, 9/18/24	

