

Westsound Pickleball Community

Meeting Minutes 6/2/24

Attending Officers	Roland Perry, President Will Maupin – Vice President Theresa Aubin Ahrens, Presiding Partner (unable to attend Jana Piering voting rights) Deb North – Secretary Jana Piering - Treasurer		
Called Meeting	Meeting was called to order by Rolland Perry		
Time and Place	12:13pm 4825 NW Eldorado Blvd, Bremerton, WA		
Approve Meeting Minutes of 2/16/24	MOTION made to approve 4/17/24 Meeting Minutes by Susan seconded by Chuck; Motion carried unanimously		
Treasurer Report Jana Piering	Treasurer Report by Jana Balance in checking \$38,583 Jana mentioned unable to set up Quickbooks with Deb. If over \$50k use Clark Whitney		
Marketing	Website Deb North - Chair	Background	<p>Currently very time consuming and need to get approval. Membership, Gym, Tournament. Need to be able to capture the costs and make easy to purchase.</p> <p>Think about how much money to spend for getting ourselves automated. As an executive board how do we set this up to be able to handle and move into the future.</p> <p>Highly recommend Quickbooks and paying to integrate into our website. Sales tax if do merchandise online. Museum sells the merchandise in Bainbridge Island. Sales at tournament no sales tax as one time event exemption. Currently, no selling merchandise on website.</p> <p>Quickbook Integration Membership Integration Event Integration Automatic Email Function</p> <p>Brown paper tickets is another idea.</p> <p>Hiring Clarke Whitney as CPA or hire an accountant to set up properly. Bookkeeper. Ensure Quicklbooks expertise.</p> <p>\$75/hour for philanthropic. \$24/month for email updates.</p>

			Photo Gallery through WIX (multiple people); photo permissions.
		Recommendation	Hire a single source for website integration (Quickbooks, Membership and Events) and design not to exceed \$4000 for startup, maintenance and training.
		Motion	Deb North made a motion to obtain a single source (GROW Marketing) for website integration (Quickbooks, Membership and Events) and design not to exceed \$4000 for startup, maintenance and training. The motion was seconded by Jana Piering.
		Vote	Motion carries unanimously.

Outdoor Courts

What are we doing well? What are we missing? Feel like we are not connecting during the summer. When move to outdoors doesn't feel like a community. Designated DeeDee as the Outdoor Chair. Still seems to be a little more chaotic. Chuck volunteered to take the challenge courts and is part of committee. Chuck takes out all of the Swift nets and then leaves, so no one will be there to tear down. Setup and tear down. Need to add another person to outdoor committee. Mark, Ned and Sang are equipment. Need someone to be the person who will make the calls.

To do: email to members sharing DeeDee is Outdoor Court Chair; code of conduct and etiquette for outdoor courts. 90 minutes.

Email

PLEASE HELP US KEEP YOUR EQUIPMENT SECURE and OUR PARTNERSHIPS POSITIVE.

First, Westsound Pickleball Community does not own any courts. We have a partnership with City of Bremerton for Lions Park and Bremerton School District for East Bremerton Gym. Therefore, we must follow their rules and codes of conduct.

Thus,

- **no benches inside the courts per park department rules**
- **other community individuals have an equal right to use the courts**
- **equipment in member lock box is WPC owned and operated, no personal equipment**
- **no sharing of lockbox code with non-members**

All equipment, including nets, balls, lockbox, locks, paddle holders are Westsound Pickleball Community Owned and Operated. Regrettably, there have been multiple breeches in this policy, which incurs additional costs. The member lock box code will remain active until September 1, 2024.

In addition, there is a second lockbox controlled by board members, only board members will have this code.

Your membership supports the purchase and maintenance of this equipment. WPC has a Lions Park Outdoor Committee chaired by DeeDee Ryen. Any questions should be directed to DeeDee or send an email to westsoundpickleball@gmail.com.

	<p><i>Again, we appreciate your support in continuing to make Westsound Pickleball Community an outstanding Kitsap County Organization.</i></p> <p>Policy for non-members: Can they play during the summer? Good Buddy rates for tournaments and won't rent courts to anyone from 9-12 M-F. Perk for allowing anyone to play.</p> <p>Suggestions:</p> <ol style="list-style-type: none"> 1. Round Robin Friday 2. Barbeque 3. Doing something for Volunteers (shirts for the volunteers for tournament) 4.
<p>Next Years Executive Board</p>	<p>Voted on in January meeting by 15 board members Update State of Washington with new board members and executive board in February Create past president position</p>
<p>Next Meeting</p>	
<p>Meeting Adjourned</p>	
<p>Approval of Meeting Minutes</p>	

Committees and Responsibilities

Volunteers/Committees	The following is a list of recommended committees.	
	Committee and Chair	Responsibilities
Tournament Coordinator – Susan Crossland - Chair Deb North Theresa Aubin Ahrens Jana Piering Will Maupin Gary North Jonathan Ferrer Rolland Perry	<ul style="list-style-type: none"> • Hiring and training event staff including event planners, event coordinators, security details, broadcasters, referees and event volunteers • Negotiating price points with event contractors, venues or sporting arenas • Scheduling sporting events like tournaments, games or team dinners to ensure availability for proper venue spaces • Obtain sponsors Develop and Implement a marketing plan 	
Membership Coordinator Gary Floring - Chair Deb North Jana Piering	<ul style="list-style-type: none"> • Maintaining and updating membership packets, marketing materials and club information. • Driving new membership • Communicating with the board and membership • Maintain and update membership information • Develop processes for handling renewal and annual member • Establish communication with members • Send new members benefit 	
Community Development Will Maupin - City Chair Rolland Perry - BSD Chair Jana Piering - Parks Chair ? - County Chair Chuck Kheriaty Byron Harris	<ul style="list-style-type: none"> • Oversee the development, organization, and operation with City and County • Ensure programs are in compliance with rules and regulations • Arrange for the use of facilities and equipment, and oversee their maintenance • Develop partnerships in developing new sites for pickleball 	
Communications and Promotion Deb North - Chair Val Jennings	<ul style="list-style-type: none"> • Develop a cohesive communications strategy • Maintain and update website • Send monthly newsletter email to members • Project a positive WPC image to public 	
Education Coordinator Theresa Aubin-Ahrens - Chair Jana Piering Val Jennings DeeDee Ryen-Boys and Girls Club Chair Barney Barnhard Kirk Piering	<ul style="list-style-type: none"> • Coordinating with coaches on games, practice, and event schedules • Coordinate and promote events, such as games and fundraisers • Establish processes to ensure members receive notifications of events 	
Places to Play Gary North - Indoor (EBG) Chair	<ul style="list-style-type: none"> • Opening Gym • Ensuring money is deposited • Auditing collections 	

	<p>Rolland Perry Chuck Kheriaty- Equipment Chair Ned Ahrens Sang Lee ? - Outdoor (Lions) Chair</p>	<ul style="list-style-type: none">• Organizing volunteers to run front desk and set-up nets• Training volunteers on daily accounting• Contacting Communications Chair with any changes to gym status
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